

# **EXTERIOR** -

- Repair or replace any exterior wood siding or trim that is damaged, missing or not adequately painted.
- O Fix any leaks or cracks in caulk around exterior windows.
- O Fill and fix any broken or missing mortar in exterior brick.
- O Check, repair or replace any exterior faucets or valves that are leaking or damaged.

## ROOF -

- O Visually check your roof for damage and/or loose or missing shingles.
- O Check if any vents, roof stacks or skylights have broken or contain cracked flashing or damaged caulk seals.
- O Retain a professional to repair any cracks or damage in the flashing around the chimney(s).

## WATER CONTROL —

- Ensure that downspouts route water away from the home.
- O Evaluate and ensure that grading is sloped away from foundation walls in order to avoid water penetration.
- Visually inspect that gutters are securely attached to the house, not sagging and functioning properly.

### BASEMENT

- O Ensure a dry basement by checking for dampness or water leaks after wet weather.
- Check for and seal any cracks in the concrete floor, walls or window caulking.
- Ensure crawlspace vents are free from debris or clutter.
- O Test your sump pump for proper operation.

### PROPERTY and GROUNDS -

- O Prune shrubs and trees that are too close to the house.
- O Remove yard debris from high traffic areas, paths, etc.
- Treat your lawn to ensure it remains healthy and free from pests.
- O Power wash any mold, mildew or stains on your deck, patio or outdoor concrete area.

# **ATTIC**

- O Search for signs that indicate insects and/or animals have colonized.
- Search carefully for mold, which can manifest in gray or black blotches.
- O Check that vents and fans are working properly to ensure proper ventilation.
- O Check your insulation to ensure optimal energy efficiency.

## PLUMBING -

- O Evaluate and replace any missing bathroom caulk or damaged grout.
- O Clean your garbage disposal by freezing lemon slices in ice cubes, then insert your lemon cubes into disposal and turn the disposal on.
- O Ensure your toilet is secured to the floor, not running continuously and operating properly.

# WINDOWS and DOORS -

- Remove storm window inserts and replace with screens.
- Ensure windows are properly caulked inside the home to prevent air conditioning from escaping.
- O Clean and lubricate window channels and door hinges to ensure smooth function.

## HEATING and COOLING ———

- O Ensure A/C unit is free of debris to ensure proper airflow.
- O Change or clean your furnace filters monthly.
- O Make sure your dehumidifier/humidifier is working properly.
- Test/replace smoke and carbon monoxide detector batteries.
- O Clear vents and ducts from obstructions and debris.
- O Consult a professional to service your air conditioning unit to ensure proper function.
- Consider a professional duct cleaning.

### APPLIANCES —

- O Replace water filters on your fridge's water system.
- O Check to ensure fridge maintains a consistent temperature.
- Clean the fridge's coil vents.
- O Clean and vacuum debris from dryer vents.
- Ensure the range anti-tip bracket is installed.

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